

Agenda

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Housing Panel (Panel of the Scrutiny Committee)

Date: **Wednesday 9 November 2016**

Time: **5.00 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

Andrew Brown

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Housing Panel (Panel of the Scrutiny Committee)

Membership

Chair	Councillor David Henwood
	Councillor Angie Goff
	Councillor Jennifer Pegg
	Councillor Gill Sanders
	Councillor David Thomas
	Councillor Elizabeth Wade
	Geno Humphrey (co-optee)

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AGENDA

Pages

1 APOLOGIES

Substitutes are not allowed.

2 DECLARATIONS OF INTEREST

3 HOUSING PERFORMANCE - QUARTER 2

9 - 12

Contact Officer: Andrew Brown, Scrutiny Officer Tel: 01865 252230
abrown2@oxford.gov.uk

Background Information
The Housing Panel has a role in monitoring Council performance against housing targets. This report contains outcomes at the end of 2016/17 quarter 2 (September 2016) for a set of housing performance indicators. The Panel has requested additional information about the occupants of temporary accommodation, which is also included.
Why is it on the agenda?
For the Panel to note and comment on housing performance at the end of 2016/17 quarter 2 and the numbers of families and children in temporary accommodation.
Who has been invited to comment?
<ul style="list-style-type: none">Stephen Clarke, Head of Housing

4 UNIVERSITY HOUSING NEEDS (5.15 PM) 45 MINS

13 - 48

Contact Officer: Andrew Brown, Scrutiny Officer Tel: 01865 252230
abrown2@oxford.gov.uk

Background Information
The Panel asked to discuss the impacts of the high cost of housing on the two universities and their approaches to land management in the City.
Why is it on the agenda?
For the Panel to consider the following lines of inquiry: 1. How are the two universities affected by Oxford's housing

situation, and what do they see as the medium to long term risks if prices and rents remain so high?

2. How are the universities responding to the issues they highlight in response to Question 1?

3. How will the universities be able to contribute to meeting the city's housing needs, and what general proposals are they likely to be making to the Council during the Local Plan review?

Oxford Brookes University have provided some documentation to support this discussion and any further submissions will be circulated separately.

Who has been invited to comment?

- Carolyn Puddicombe, University of Oxford
- William James, University of Oxford
- Sue Holmes, Oxford Brookes University
- Paul Large, Oxford Brookes University
- David Whittingham, Oxford Brookes Student Union.
- Councillor Alex Hollingsworth, Board Member for Planning & Regulatory
- David Edwards, Executive Director for Housing & Regeneration
- Mark Jaggard, Planning Policy and Design, Conservation and Trees Manager

5 HOUSES IN MULTIPLE OCCUPATIONS (HMOS) (6.00 PM) 30 MINS

49 - 62

Contact Officer: Ian Wright, Service Manager Environmental Health
iwright@oxford.gov.uk

Background Information

The Panel asked for a report on HMO licensing. In particular, the Panel have asked to consider how the proportion of HMOs in any given neighbourhood is calculated and the oversight of HMO planning decisions.

Why is it on the agenda?

The Panel is asked to note and comment on the report. The Panel may also wish to make one or more recommendations to the City Executive Board.

Who has been invited to comment?

- Councillor Alex Hollingsworth, Board Member for Planning & Regulatory
- Ian Wright, Environmental Health Service Manager
- Adrian Chowns, HMO Enforcement Team Leader

6 RENT PERFORMANCE (6.30 PM) 30 MINS

63 - 70

Contact Officer: Tanya Bandekar, Service Manager Revenue & Benefits Tel: 01865 252281 tbandekar@oxford.gov.uk

Background Information
The Panel has asked to monitor the Council's rents performance including current and former tenant arrears.
Why is it on the agenda?
For the Panel to monitor and scrutinise rents performance. The Panel is asked to note and comment on the report and may also wish to agree one or more recommendations to put to the City Executive Board (via the Scrutiny Committee).
Who has been invited to comment?
<ul style="list-style-type: none">• Councillor Susan Brown, Board Member for Customer and Corporate Services• Tanya Bandekar, Revenues and Benefits Service Manager• Neil Markham, Incomes Team Leader

7 TOWER PROJECT REVIEW UPDATE (7.00 PM) 15 MINS

71 - 78

Contact Officer: Simon Warde, Tenant Involvement Manager Tel: 01865 252839 swarde@oxford.gov.uk

Background Information
The Tenant Scrutiny Panel has initiated a review of the tower block refurbishment project and the Housing Panel has asked to be kept informed of progress.
Why is it on the agenda?
For the Panel to receive a verbal update on the scope of the Tenant Scrutiny Panel's review of the tower block refurbishment project. No results or interim findings should be expected at this stage.
Who has been invited to comment?
<ul style="list-style-type: none">• Geno Humphrey, Chair of the Tenant Scrutiny Panel

8 HOUSING PANEL WORK PROGRAMME

79 - 90

For the Panel to note and agree its work plan, which can be adjusted to reflect the wishes of the Panel.

The Scrutiny Officer will introduce the work plan and advise the Panel on any suggested changes to it.

9 NOTES OF PREVIOUS MEETING

91 - 94

For the Panel to agree and note the record of the meeting held on 5 October 2016.

10 DATE OF NEXT MEETING

Housing Panel meetings are scheduled as follows:

1 March 2017

3 May 2017

All meetings begin at 5.00pm.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.